

Application for the CERA credential through the *Institute of Actuaries of India*

Section 1

Provide your details in the fields below

This form can be returned via post/courier to:

*Examinations team, Institute of Actuaries of India, Unit no. F-206,
2nd Floor, 'F' Wing in Tower 2,
Seawoods Grand Central, Plot no R-1, Sector 40,
Seawoods, Near Seawoods Railway Station
Navi Mumbai - 400 706*

Check one:

- I am a fellow member of the Institute of Actuaries of India, meet the eligibility criteria of the Institute of Actuaries of India, and am therefore applying for the CERA designation through the Institute of Actuaries of India.
- I am a member of theand already hold the CERA designation. I would like to transfer supervision of the designation to the Institute of Actuaries of India. I am currently holding the CERA designation through: (write name of association)_____.

First name		Surname	
Address 1		Address 2	
City		State	
Post code		Country	
Mobile		Land Line	
Email		Member ID	
Job title		Employer	
Year awarded CERA	20	Awarding organisation	
Actuarial association membership		Other association membership	

CERA award pathway	Please indicate below which pathway was used to obtain your CERA award					
	Exam	<input type="checkbox"/>	Experienced Practitioner	<input type="checkbox"/>	Other	<input type="checkbox"/>

Section 2

Check as appropriate:

- Has any professional organisation (actuarial or otherwise) ever taken disciplinary action against you as a member or as a candidate? Yes No
- Are there any disciplinary action(s) currently pending against you? Yes No

If you have answered yes to either question above, provide details on the next page and attach any supporting documentation.

Section 3

I declare that the above answers are, to the best of my knowledge, information and belief, correct and authorise the Institute of Actuaries of India to verify the information submitted on this form.

I understand that CERA is a mark owned and registered by the CERA Global Association in various jurisdictions subject to specified standards and regulations that apply in each jurisdiction.

I understand and irrevocably agree that my eligibility for, and continued use of, the CERA credential is conditional, regardless of my

membership status, upon compliance with the following regulations and procedures of the Institute of Actuaries of India:

- i. the Professional Code of Conduct;
- ii. The completion of and reporting on Continuing Professional Development (CPD) activities as required from time to time.

I understand and agree, in perpetuity and regardless of my membership status, that:

- i. I will comply with the standards and regulations applicable to the CERA mark in each jurisdiction in which I practise;
- ii. I will promptly report to the Institute of Actuaries of India any misuse of the CERA mark and any failure to comply with the relevant standards and regulations of which I become aware;
- iii. the Institute of Actuaries of India, or any other professional organisation of which I am, or have been, a member, may communicate to any CERA Treaty signatory, all public information regarding disciplinary matters against me under the discipline process of the Institute of Actuaries of India or relevant professional organisation;
- iv. my CERA credential may be withdrawn from me if:
 - a) I am found to have engaged in unprofessional conduct under the Rules of Professional Code of Conduct of the Institute of Actuaries of India;
 - b) I fail to pay any fees or charges or disciplinary penalties levied by the Institute of Actuaries of India, notwithstanding reasonable notice having been given to me to do so;
 - c) The Institute of Actuaries of India receives relevant information, whether or not as a result of my consent given above, and the Institute of Actuaries of India considers that the withdrawal of the CERA credential from me is appropriate and reasonable in all the circumstances;
- v. I will cease to use the CERA credential if it is withdrawn from me as a result of any of the matters set out in paragraph (iv) immediately above.

Section 4

Submission of this form allows the CERA Global Association to *collect and store* your details for headcount and audit purposes.

If you tick 'Use data', we will send you regular newsletters to keep you informed of the latest news and developments.

If you tick 'Share data', your details [name, awarding organisation, employer and job title] will be added to the 'Find-a-CERA' database which is a feature of the CERA Global website, and offers a tool by which CERA holders can be found by other CERA holders, employers and members of the public.

Use data	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Share data	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Name (BLOCK CAPITALS)	Signature	Date (dd/mm/yyyy)
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If you answered yes to either question in Section 2, provide details below and attach any supporting documentation.